

## Detroit-Oakland Chapter

Pioneer District – Barbershop Harmony Society

February 2013 Chapter Board Meeting Minutes – February 18, 2013

### Board Attendees

Dave Montera – President  
Jim Kunz – VP Music & Performance  
John Balint – VP Marketing and PR  
Gary Carpenter – VP Membership & Chapter Development  
Joe DeSantis – VP Programs  
Mike Matson – Treasurer  
Eric VanPoucker – Secretary  
Roger Boyer – At Large  
Herb Hebner – Immediate Past President

### Guests

Keith Opal  
Lou Stark  
Steve Sutherland  
Earl Berry

### **Dave Montera called the meeting to order at 6:32 pm.**

- Minutes for the regular January 19, 2013 Chapter Board Meeting were read and approved. ***Motion to accept minutes: Jim Kunz; Second: Mike Matson. Motion carried.***

### Jim Kunz, VP Music & Performance

- Jim reported that the Music Team held a meeting on February 4, 2013. Jim shared a short summary of that meeting:
  - 1) 2013 Annual Show planning – The Music Team recapped the activities involved with the 2013 Annual Show.
  - 2) The Music Team continued to discuss the possibility of playing up our 75<sup>th</sup> anniversary of show performance in our February 2014 show, and noted some possible songs that could fit that “diamond anniversary” theme. The Team also may need to expand the list to include notable songs over the past 75 years. The Team will need to meet off-site for further analysis.
  - 3) The Music Team discussed the importance of reaching out to our members who have not yet signed-up for the 2013 Spring Contest in Traverse City.

### John Balint, VP Marketing & PR

- John provided a hand-out of the show publicity venues he contacted for our 2013 Annual Show. The hand-out included senior centers and senior living centers, newspapers, and radio stations, along with a copy of the letter sent to these venues.

### Mike Matson, Treasurer’s Report

- Mike reported that we have an end of the month Grand Total of \$15,364.18 in the Funds Available account, and of that amount, \$7,427.58 is in the Operating Funds.
- Dave Montera announced that he is developing a 2013 Operating Budget and still needs a proposed budget from some Board member accounts in order to present a 2013 Budget for Board approval.

### **Joe DeSantis, VP Programs**

- Joe announced that the 2013 Annual Chapter Picnic will be held on Monday, July 22, 2013, at the Sylvan Lake Community Center. The cost of renting the facility is \$150.00. Discussion took place re: ways to recoup the rental cost.
- Joe discussed the ten performances by our Chapter quartets who performed at seven assisted living/nursing facilities to help promote our 2013 Annual Show. Discussion took place re: the results of this project and any needed changes.

### **Gary Carpenter, VP Membership & Chapter Development**

- Gary reminded Board members that our Guest Night will take place on Monday, February 25, 2013. Discussion took place re: the specifics of having a successful Guest Night, i.e., musical line-up, proper seating of Guests, Chapel location, parking, and refreshments. (Roger Boyer volunteered to prepare refreshments for Guest Night.)
- Gary discussed the results re: the hand-outs given to prospective Guests at our 2013 Annual Show.

### **Old/New Business**

- David Kemp and Dave Montera will continue to work together to register our Chapter with the fund-raising organization "Great Lakes Script".
- Dave Montera discussed the two-page email he sent to Michelle Chisholm (Clarenceville HS) and the Supervisor of the tech company that operates the auditorium. The letter explained the problems we experienced during our Tech Rehearsal at the auditorium on February 14, 2013. In Dave's opinion, we should not have to pay for the Tech Rehearsal evening. Dave will ask for Board approval before making any changes re: the remaining payment for the Tech Rehearsal. Dave also mentioned that we will likely be looking at a new Annual Show venue for 2014.
- Mike Matson said that he would follow-through with the completion of the BMI/ASCAP fees forms.
- Dave Montera mentioned that there appears to be a dispute with the contracted amount paid to the 2013 Annual Show Guest Quartet, Hot Air Buffoons. Dave will keep the Board informed of the results of this inquiry.
- Earl Berry shared with the Board that the cost to the Chapter (over and above revenues taken-in) for the 2013 Annual Show Luncheon/Afterglow will be \$310.25.
- Dave Montera has reserved two dates with the caterer at St. Aidan's: 1) Canada Night – Friday, November 8, 2013 and 2) 2014 Annual Show Luncheon/Afterglow – Saturday, February 22, 2014.

***Motion to adjourn: Jim Kunz; Second: Mike Matson. Motion carried.***

Meeting adjourned at 7:28pm.

Respectfully submitted,

Eric VanPoucker, Secretary